

Whitnee L. Garrett
SAGE Scholar

Education: University of California, Berkeley; majoring in history, minor in Education
Intended graduation: 2011

Summary of Qualifications

- Sincere commitment to the welfare of students
- Work supportively with colleagues and administration to create peaceful learning environment
- Smart and personable; interact easily with different age groups
- Over three years experience in tutoring school aged children in history, English, and elementary Spanish

Guidance & Counseling Experience

Individual counseling and Group Counseling

- Counseled students on a wide range of issues: stress due to family issue; drug and alcohol abuse; drop out intervention; low self-esteem
- Provided warm, supportive environment for developing critical reading and study skills
- Set educational goals for students; gave academic and emotional support to students

School Counseling

- Encouraged high school students to pursue a higher education through presentations, information tables, conferences and college fairs
- Coordinated recruitment and outreach to students for support programs such as: First Year Experience, Student Success and Retention Services Center
- Developed scripts and protocol for telephone and email follow up with students

Coordination of resources

- Served as a peer advising liaison to nine inter-city schools
- Collaborated with administration and staff to create student conferences for underrepresented high school populations within purview
- Administered college assessment testing to high school students: English, math and science
- Referred students to community services when necessary

Employment History

June-Oct. 2005	Peer Drug Educator, Stockton Ca
Jan.-Sept. 2007	Courtesy Clerk/ Customer Service Representative Lunardi's Super Markets San Jose, Ca
Oct. 2007-Dec.2008	De Anza Community College Student Ambassador, Cupertino, Ca
Jan.-Aug. 2009	Student Success and Retention Services Peer Advisor De Anza Community College, Cupertino, Ca