

Mary Grace Velasco Holliday

SAGE Scholar

EDUCATION

University of California, Berkeley: Intended Social Welfare major
Expected Graduation: May 2010

RELEVANT COURSEWORK

Psychology, Sociology, Political Science, and Statistics

SUMMARY OF QUALIFICATIONS

- Demonstrate reliability and consistency in delivering high-quality performance
- Communicate effectively and listen actively
- Exhibit flexibility; respond to changes with finesse
- Able to work independently or in a team

SKILLS

Communication

- Instructed study strategy skills such as note-taking, critical thinking, and time management to students so that they can achieve their academic goals.
- Corresponded with parents to keep them informed of student's performance.
- Established rapport with students from diverse backgrounds in order to foster a relationship.
- Engaged customers in conversation by greeting and acknowledging every customer in the store.
- Provided excellent customer service with thorough knowledge of all retail merchandise and addressed any questions.

Teamwork and Interpersonal Skills

- Collaborated with teachers and fellow study group leaders to facilitate meaningful study sessions aimed at improving student's understanding of material.
- Took initiative to implement a new signing method to improve team's pricing accuracy.
- Consistently helped fellow Pricing Associates with preparation of signing for store events and price breaks once personal duties were completed.

Organization

- Planned and administered reading activities to students to increase their reading comprehension skills.
- Analyzed store's upcoming promotional sale events and scheduled deadlines accordingly for signing tasks in each department.

Work History

Study Group Leader	Berkeley High School, Berkeley, CA.	2007-Present
Pricing & Signing Associate	JCPenney, Chula Vista, CA.	2005-2007
Mentor	Cragmont Mentorship, Cragmont, CA.	2007